Annual Security Report

Texas Campus

September 26, 2016

10200 Richmond Ave., Ste. 170, Houston, TX 77042
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DEPARTMENT OF CAMPUS SAFETY

WELCOME FROM THE DIRECTOR

Gary Mejia
Chief of Campus Safety
626-584-5440

garymejia@fuller.edu

Welcome to Fuller Theological Seminary’s Annual Security Report. It’s our goal that by reviewing the information within this report you will gain the knowledge needed to assess the safety and security of one of our many campuses.

The Department of Campus Safety strives to create and provide a safe and secure environment that encourages academic excellence and learning to the Fuller Theological Seminary community.

Every member of the Fuller Theological Seminary community shares in the responsibility of helping to provide a safe and secure campus for its faculty, staff, students, and visitors. Campus Safety works together with the Houston Police Department and other local emergency providers in a collaborative effort to ensure a safe and secure campus while located at our Pasadena Main campus.

If you have questions or concerns, please contact the Department of Campus Safety at 626-584-5444.

Sincerely,

Gary L. Mejia
Director, Department of Campus Safety
*See the annual security reports for all our campuses at the links below:

- 2016 Annual Security and Fire Safety Report – Pasadena (Main) Campus  

- 2016 Annual Security Report – Arizona  

- 2016 Annual Security Report – Bay Area  

- 2016 Annual Security Report – Colorado  

- 2016 Annual Security Report – Northwest  

- 2016 Annual Security Report – Orange County  

- 2016 Annual Security Report – Sacramento  

- 2016 Annual Security Report – Texas  
IMPORTANT TELEPHONE NUMBERS FOR TEXAS CAMPUS EMERGENCIES:

To contact Police, Fire Department, and Ambulance or Paramedics  
dial 911

PERSONNEL OR STUDENT EMERGENCIES

Texas Campus Main Phone  
Daytime  
713-360-3400

Student Life & Services (Pasadena Campus)  
Daytime  
626-584-5433

Human Resources (Pasadena Campus)  
Daytime  
626-584-5454

CRIME PREVENTION/REPORTING AND COUNSELING

TEXAS CAMPUS

Crime Prevention/Reporting  
Houston Police Department  
713-884-3131

Counseling Services  
Crisis Intervention of Houston  
713-468-5463

WORKING RELATIONSHIP WITH LAW ENFORCEMENT AGENCIES

The Texas Campus does not have any security personnel. Therefore, all crimes should be reported directly to the Houston police department.
CRIME PREVENTION AND SECURITY AWARENESS PROGRAMS

New employees are provided safety & wellness training during new employee orientation. New students are also provided safety training during new student orientation. Current employees and students are provided crime prevention and security awareness tips at least on a quarterly basis throughout the year via the Employee Site and the Quad.

TIPS FOR A SAFE AND SECURE CAMPUS

Learn and follow all seminary safety policies. These policies were created out of a concern for your welfare and consideration for the rights of others.

When walking or jogging:

— Go with someone.
— Stay away from isolated areas.
— Try and stay near street lights.
— Hold your purse or briefcase tightly, close to your body.
— A front pocket is safer for a wallet than a back one.

If you’re being followed:

— Cross the street or change directions.
— Keep looking back so the person knows you can’t be surprised.
— Go to a well-lit area. Enter a store, house or apartment, classroom, or library - anywhere there are people.
— Notice and remember as much as possible about the person so you can give a good description later.
— Contact the Houston Police Department to report the incident.

If you’re held up:

— Don’t resist. No amount of money is worth taking chances with your life.
— Notify local police immediately.

Where you live:

— Keep your doors and windows locked day and night.
— Don’t let strangers in.
— Don’t leave a door unlocked for someone planning to come back later.

Protect personal and seminary property:
— Lock your door every time you leave.
— Don’t store your purse in an unlocked desk drawer.
— Don’t leave your belongings unattended in libraries, hallways, or classrooms.

If you are working late:

— Keep your office door locked.
— Lock all doors behind you when entering or exiting at night.

In a car:

— Keep doors locked while driving.
— Don’t pick up hitchhikers.
— Check the back seat before getting into a car.

Protect your car:

— Always lock your car and take the keys.
— Lock valuables in the trunk.
— Park in well lighted areas.

Report suspicious activity and vandalism immediately.

POLICIES AND PROCEDURES

A SAFE CAMPUS IS EVERYONE’S RESPONSIBILITY

Report Crime Promptly! “See something, say something.”

FULLER’S security policies and procedures are aimed at your safety and welfare. You help maintain your own safety on campus by following all security policies, and by using common sense safety practices, such as walking in groups; reporting suspicious activities; not leaving books, computers, or backpacks unattended; etc. The following will provide you with an overview of security facts that will be helpful to you. Everyone on campus should be safety conscious and follow security procedures.

Remember: A Safe Campus is Everyone’s Responsibility; Report all crimes promptly!

CRIME REPORTING POLICY, PROCEDURES, AND RESPONSES

When a crime occurs on-campus, faculty, staff, students or guests to Fuller should immediately report the incident to the Houston Police Department. “See something, say something.”
It is Fuller’s policy to encourage accurate and prompt reporting of all crimes to the Department of Campus Safety and appropriate police agencies when the victim of crime elects to or is unable to make such a report.

TO REPORT A CRIME IN PROGRESS

To report a crime, dial 911. State "This is an emergency." Give the dispatcher:

- The nature of the crime/emergency
- Your name
- The phone number from which you are calling
- Your location

Do not hang up until you are sure no further information is required, unless there is an immediate threat to your safety.

After calling 911, notify the Regional Campus Director. Watch for the arrival of emergency personnel and assist in directing them to the appropriate location.

TO REPORT A CRIME WHICH HAS OCCURRED

Orange Country Campus: During campus hours (8 am – 5 pm), call the Houston Police Department at 713-884-3131. Supply the following information to the police department:

- The nature of the crime
- Your name
- The phone number from which you are calling
- Your location

The seminary will cooperate fully with law enforcement agencies in the investigation and enforcement of applicable criminal laws on campus. Refer to the “CONFIDENTIAL FULLER REPORTING OPTIONS: EXEMPT FROM REPORTING,” for details on those who may not need to report a criminal act.
CAMPUS SECURITY AUTHORITIES (CSA)

Campus Security Authorities (CSAs) must report all crimes reportable under the Clery Act, including sexual assault, dating violence, domestic violence, and stalking. The report is made to Campus Safety.

The definition of CSAs include:

- campus safety/security office
- administrators/leaders with significant responsibility for student and campus activities
- individuals responsible for monitoring access to buildings or residential areas (front desk responsibilities/community coordinator)
- individual offices designated to receive crime reports

A complete list of Campus Security Authorities may be found in the seminary’s Responsible Employees & Campus Security Authorities Policy, available on the Employee site and website at Fuller.edu/TitleIX.

LIST OF ORGANIZATIONS OR TITLES TO WHOM STUDENTS AND EMPLOYEES SHOULD REPORT CLERY CRIMES

For the purpose of making timely warning reports and the annual statistical disclosure, students and employees should report Clery Act crimes to the following Campus Security Authorities:

- Department of Campus Safety, 626-584-5444
- Dean of Students, 626-584-5370
- Director of Campus Safety, 626-584-5440
- Director of Fuller Texas, 713-360-3412
- Executive Director of Human Resources and Organizational Development, 626-584-5238

CONFIDENTIAL FULLER REPORTING OPTIONS: EXEMPT FROM REPORTING

By law, schools may identify confidential on-campus reporting options, which are exempt from mandated reporting, such as licensed clinicians or ordained clergy operating in that role. This allows an option for employees, students, and residents to report any instances of sexual assault, domestic violence, dating violence, and/or stalking in a completely confidential way, and which will not be reported to anyone else on campus unless requested by the victim. Any reporting required by the Clery Act for the Annual Security Report would only be aggregate, and would not identify any particular individual.
At Fuller, the confidential reporting options are listed below:

- Director of Training, Fuller Psychological & Family Services - Irene Rapp, MS, LMFT
- Fuller Psychological & Family Services clinicians, operating in that capacity, will also maintain confidentiality under their professional license, or that of their supervisor.

Fuller currently does not have any ordained clergy who are designated as Confidential Fuller Reporting Options.

**PROCEDURES FOR REPORTING CRIMES ON VOLUNTARY, CONFIDENTIAL BASIS FOR INCLUSION IN ANNUAL SECURITY REPORT**

Victims or witnesses may voluntarily report crimes to a recognized Campus Security Authority (CSA), such as the Dean of Students, the Executive Director of Human Resources, the Director of Fuller Texas, or the Director of Institutional Policy Compliance & Title IX Administrator, and request that a report be submitted to the Department of Campus Safety on a confidential or anonymous basis for inclusion in the annual disclosure of crime statistics (ASR). Based on the nature of the crime, or if act of violence, repeat behavior, or a weapon was involved, the report may not be able to be kept confidential. However, the incident will be noted in the daily crime log and crime stats, and if applicable, any timely warning if needed. The timely warning or crime logs will not include any information that would identify the victim. A Confidential Fuller Reporting Option may report crime stats in aggregate without providing any identifying information. There currently is no procedure in place for a Confidential Reporting Option (pastoral, if applicable, or professional counselor) to inform those they counsel of procedures for reporting crimes voluntarily and confidentially for inclusion in the institution’s annual security report.

The seminary currently does not have procedures in place for voluntary, confidential crime reporting.

**ACCESS TO CAMPUS**

Any outside groups seeking access to any regional campus must submit proper application materials to the regional campus director, who will forward his/her recommendation regarding the group’s requested access to the Vice President for Communications, Marketing, and Admissions for approval. On-campus groups and co-sponsored requests must also be recommended by the regional campus director and be approved by the Vice President for Communications, Marketing, and Admissions. Security considerations are reviewed prior to the approval of any request.
Seminary policy prescribes that all persons must report any occupancy in administrative buildings after 11 p.m. to the regional campus director. All employees and faculty when on campus must show identification at any time upon request.

Visitors, as a general rule, are not authorized in buildings after normal business hours unless faculty, employees, or a seminary official escorts them. Students are admitted into buildings after normal business hours only when there is an authorized access list from the department head or his/her designee on file with the regional campus director.

ACCESS TO CAMPUS RESIDENCES

The Texas regional campus does not have any campus residences.

HOW YOU CAN LEARN ABOUT CAMPUS SAFETY

The Student Handbook, available from the registrar’s page on the Fuller website (http://fuller.edu/registrar/), includes official statements of Fuller, and information regarding campus safety, student resources, campus services, etc.

ALCOHOL AND DRUG POLICIES

Fuller Theological Seminary is committed to maintaining an alcohol and drug-free environment, one conducive to the promotion of wellness and positive self-development of all members of its community. In keeping with this objective, the seminary will ensure that all of its campuses, workplaces, and activities are safe and free from the problems and risks associated with the unauthorized use and abuse of alcohol and the illegal use and abuse of drugs.

Out of respect for our bodies as temples of the Holy Spirit, as good stewards of our relationships with one another, and in relation to our individual and communal fitness for ministry, the unlawful manufacture, distribution, dispensing, possession or use of alcohol or illicit drugs by any member of the Fuller community on Fuller property or as part of any of its activities is prohibited. While the use of alcohol by adults is lawful, alcohol use by adults is prohibited on the Fuller campuses, outside of the privacy of an individual’s Fuller provided housing.

Drug abuse has spread to every level of society in the United States. All drugs are toxic or poisonous if abused. Health risks of drug abuse include, but are not limited to, sleep disorders, confusion, hallucinations, paranoia, depression, impotence, liver damage, cardiac irregularities, hepatitis, and neurological damage. Abuse of either alcohol or drugs during pregnancy increases the risk of birth defects, spontaneous abortion, and stillbirths.
Alcohol is a depressant. It depresses the central nervous system and can cause serious, irreversible physical damage. Excessive drinking damages the liver, resulting in cirrhosis. Chronic alcohol abuse also causes hypertension, cardiac irregularities, ulcers, pancreatitis, kidney disease, and cancer of the esophagus, liver, bladder, and lungs.

The good news is that alcoholism and drug abuse and addiction are treatable. Generally, a recovering alcoholic or drug abuser may never safely drink or use drugs again, but can lead a normal, productive life as long as he or she maintains total abstinence. Confidential limited counseling and referral to treatment programs may be available to Fuller students and employees from the Fuller Psychological & Family Services. Eligible employees may also contact their Employee Assistance Program for referrals. The costs of these programs are dependent upon the type of treatment desired. Students and faculty should consult with their insurance carriers with individual questions regarding coverage of treatment.

Incidents on the Fuller campus or incidents involving members of the Fuller community may be reported to civil authorities for legal action. Local, state, and federal laws establish a variety of penalties for the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, which includes alcohol as well as illicit drugs. These legal sanctions, upon conviction, may range from the payment of a small fine and probation to imprisonment for up to one year or a $5,000 fine, or both. Federal laws have increased the penalties for the illegal distribution of drugs to include life imprisonment and fines in excess of $1,000,000.

In addition, corrective action for students may include disciplinary action up to and including immediate termination of student status. Corrective action for employees may include disciplinary action up to and including immediate termination from employment. (Community Standard: Substance Abuse)

The seminary’s Community Standard: Substance Abuse (see above), as supplemented by the seminary’s Drug and Alcohol Abuse Prevention Program (DAAPP), clarify that the unlawful possession, use, and sale of alcoholic beverages is prohibited, as is the unlawful possession, use and sale of illegal drugs. The seminary enforces federal and state alcohol and drug laws. See the DAAPP for a description of drug and alcohol abuse education programs available to employees and students. The DAAPP may be found on the Employee Site at http://employee.fuller.edu/drug-and-alcohol-abuse-prevention-program-daapp/ and The Quad at http://quad.fuller.edu/wp-content/uploads/2015/07/DAAPP-FTS.pdf.

As required under section 120(a) through (d) of the HEA, the seminary educates the community about the dangers of drug and alcohol abuse in its Community Standards Statement on Substance Abuse at http://fuller.edu/about/mission-and-values/community-standards(5)/ and through other education programs, such as through seminars offered by the Institute for Recovery Ministry, or in wellness or other trainings including the Preventing Discrimination and Sexual Violence online training offered to all employees and students.
TIMELY WARNING POLICY

Fuller will provide timely warnings to the campus community of serious crimes (such as arson, criminal homicide, and robbery) reported to Campus Security Authorities, Campus Safety, or local law enforcement, which may be considered a threat to other students and employees, unless the information has already been provided in an emergency notification under its Emergency Response and Evacuation policy because the threat is immediate. Crimes only reported to a Confidential Fuller Reporting Option (Irene Rapp, MS, LMFT or Fuller Psychological & Family Services professional counselor acting in that capacity) will not result in a timely warning. Identifying information and names of victims will be withheld as confidential and will not be included in a timely warning. The policy is contained within the Department of Campus Safety, Standard Operating Procedures, under Timely Warnings.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

Notification Procedures

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus, faculty, staff, and students will receive information sent directly to them via Everbridge Aware, e-mail, or communication from coworkers, supervisors, or Emergency Management Team members.

Description of Process

1. **Determining an Emergency:** When the regional campus director, Director of Campus Safety, or Fuller’s Emergency Management Team is made aware of a significant emergency or danger to the Fuller community, notification will immediately be sent out. If the reported emergency is either not immediately identifiable as significant or not readily confirmed, Campus Safety will contact the Emergency Management Team and will first confirm the nature and details of the event before notifying the Fuller community. The Director of Campus Safety has the discretion to immediately send out notices to the Fuller community without prior review of the Emergency Management Team, when the situation warrants.

2. **Determining Segment or Segments of Campus to Receive Notification and Content of Notification:** The regional campus director, Department of Campus Safety, or Fuller’s Emergency Management Team, as appropriate to the situation, will notify all members of the Fuller community that could be affected by the emergency. If, for example, an emergency is happening near the Seattle campus, the situation may or may not require
notifying students and employees at other campuses as well. The regional campus director, Director of Campus Safety, or the Emergency Management Team, as appropriate to the situation, will determine the scope the emergency and content of the emergency communication before sending out notification. Emergency communication will have as much pertinent information as is known at the time and as much as can be communicated to a particular device (some, like SMS, are limited by character length). Because priority is given to notifying the Fuller community as quickly as possible, subsequent communication will have additional information beyond the initial contact.

3. **Initiation of Notification System:** The Department of Campus Safety will contact Everbridge, the company that manages the emergency notification system, to initiate the emergency notification process.

Fuller will, without delay, initiate the emergency notification system (ENS) with necessary information in the event of a significant emergency event to any Fuller campus unless issuing a notification will, in the professional judgment of the regional campus director, Chief of Campus Safety, or the Emergency Management Team, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Based on the nature of the event, the need to shelter in place or begin a systematic evacuation of the effected campus will be assessed prior to an ENS notification being issued.

**Members of Fuller’s Emergency Management Team**

1. Paul Bang, Supervisor of Campus Safety
2. Bernadette J. Barber, Executive Director of Human Resources & Organizational Development
3. Mandy DiMarcangelo, Manager of HR & OD
4. Jeanne Handojo, Director of Auxiliary Services
5. Teresa Lewis, Director of Institutional Policy Compliance & Title IX Administrator
6. Gary Mejia, Director of Campus Safety (Chair)
7. Nate Merritt, Director of Facilities
8. Lenny Moon, Chief Financial Officer
9. Irene Neller, Chair, Vice President for Communications, Marketing & Admissions
10. Kevin Osborn, Associate Provost for Information Services & Chief Information Officer
11. Jim Rispin, Director of Information Technology Services
12. Rita Rowland, General Counsel
13. Inge-Lise Titheradge, Director of Housing Services and Residential Community
14. Steve Yamaguchi, Dean of Students
Information Dissemination Procedure to the Larger Community

Immediately following a disaster, Fuller Seminary will be in contact with appropriate persons and offices in the City of Houston to seek help as needed, and to make a situation report regarding any deaths or injuries to persons; the level and extent of destruction or major damages to buildings and other structures; and existing and potential problems with utilities. A primary and initial contact at this point will be the City of Houston's Emergency Management Coordinator, in the City of Houston's Fire Department. Additional contacts may be appropriate with other City offices, including the Police Department.

Secondly, we will communicate with our institutional neighbors to help coordinate a neighborhood response. This will be especially important if the level of disaster were to overwhelm the response capacities of our City's services—including fire and police departments, hospitals, and other organizations. Anticipating the possibility of such a situation, our neighborhood's major institutions are coordinated to provide emergency services and response assistance, both for our own staffs as well as neighborhood residents who may come to our various campuses and offices for assistance.

Third, we will also provide, in quick fashion, accurate information and communication with the media. Further, we will closely monitor all communications to ensure the accuracy of information presented to the public as well as our Fuller community. Also, through the Fuller emergency webpage at [http://www.fuller.edu/emergency](http://www.fuller.edu/emergency) we will provide rapid and frequently updated disaster situation reports and updates, which will be immediately available to the public and to our Fuller community including students, staff, faculty, alumni, and friends.

Recognizing that rapid changes are endemic to disaster situations, we will be in ongoing communication with the City, our neighboring institutions, the media, the public, and the Fuller community to keep them accurately informed of activities, progress, and needs.

Testing and Announcing Everbridge Aware

The Everbridge Aware system is tested each quarter on the Friday of week two. This ensures all students (even those who registered late) are included in that quarter’s test but are not interrupted during class. The test goes to all methods of communication that Fuller has on record for each student in Banner and for each employee in Employee Self Service. Notifications may be sent via SMS text message, email, or to an office or home phone with verbal directions given. The method of delivery is based on the information provided by the Fuller community member to their Banner profile. These tests are announced in advance on Fuller’s student information system. The announcement includes links to Fuller’s emergency response and evacuation procedures. These tests are documented by the Department of Campus Safety and include a description of the exercise, date, time, and whether the test was announced.
The foregoing information is contained within the Department of Campus Safety, *Standard Operating Procedures*, under Emergency Response and Evacuation Procedures. The procedures can also be found on Fuller’s emergency webpage at [http://www.fuller.edu/emergency](http://www.fuller.edu/emergency).

**THE CAMPUS SECURITY ACT**

**ANNUAL SECURITY REPORT**

This Annual Security Report is prepared annually by the Clery Team, a committee chaired by the Director of Institutional Policy Compliance, and consisting of members from the Department of Campus Safety, Human Resources, Student Life and Services, and Housing Services & Residential Community. The information presented in the report was collected by the joint efforts of the following departments: Auxiliary Services, Communications & Marketing, Department of Campus Safety, Information Technology Services, the Regional Campuses, Student Financial Services, Human Resources, Legal, Housing, and Student Life and Services. It includes crime data, along with policies pertaining to campus safety, crime, and fire safety, if applicable.

This Annual Report is published prior to October 1st of each year and distributed to all students and employees via the seminary’s website at:


Click on the Security Report tab at the above url for links to each campus’ security report.

Current students and employees will be notified via Fuller email or the student’s preferred email of the Annual Security Report’s publication. In addition, all applicants for admission or employment are provided upon request, a full copy of this report.

To obtain a printed copy of the report, please contact the Department of Campus Safety at 626-584-5450.

**CRIME STATISTICS**

In accordance with the Clery Act, Fuller Theological Seminary provides mandatory crime statistics as part of this Annual Report. The web site to access this report is provided annually to all enrolled students, staff, and faculty via Fuller email or the student’s preferred email. The following table shows reported crimes from Campus Security Authorities and local law enforcement agencies in the specified categories for the preceding three years. The Department of Campus Safety on the Pasadena Campus requests crime statistics from law
enforcement agencies with jurisdiction for all of Fuller’s reportable locations each year prior to the completion of this Annual Report. These statistics are included in the following table, along with crime statistics collected by Campus Safety.

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<th>CRIMINAL OFFENSES</th>
<th>ON-CAMPUS PROPERTY</th>
<th>ON-CAMPUS STUDENT HOUSING FACILITIES</th>
<th>NON-CAMPUS PROPERTY</th>
<th>PUBLIC PROPERTY</th>
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<td>Manslaughter by Negligence</td>
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<td>Sex Offenses Non-Forcible</td>
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<td>Incest</td>
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<td>Statutory Rape</td>
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<td>Aggravated Assault</td>
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Fuller Seminary officially recognized student organizations do not maintain off-campus locations or housing facilities. As such, there is no ongoing monitoring or recording by the Seminary through local police agencies of criminal activity associated with these types of facilities. The Texas campus also does not have any residential facilities.

These statistics reflect crimes that occurred on the Texas campus and all additional eligible locations in 2015, plus the previous two years. No non campus locations are associated with this regional campus, as all non campus locations are included in crimes statistics in the Pasadena (Main) campus Annual Security & Fire Safety Report.

**DAILY CRIME LOG**

Because the Texas Campus does not have any on-campus security personnel and all crimes are reported directly to the Houston police department, a daily crime log is not administered by this campus.
DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING

Fuller Theological Seminary is committed to providing and modeling a learning, working, living, and community environment free of discrimination on the basis of sex, which includes all forms of sexual misconduct. Sexual misconduct includes sex discrimination, sexual harassment, sexual assault, and all forms of sexual violence.

Fuller’s policy against sexual misconduct also includes protections against:

- Sexual Assault
- Domestic Violence
- Dating Violence
- Stalking

The seminary, therefore, prohibits the offenses of dating violence, domestic violence, sexual assault, and stalking, as defined in its Policy Against Sexual Misconduct and as those terms are defined for purposes of the Clery Act. Fuller Theological Seminary issues this statement of policy to inform the seminary community of its programs to address domestic violence, dating violence, sexual assault, and stalking as well as the procedures for institutional investigatory and disciplinary action, if warranted, in cases of alleged dating violence, domestic violence, sexual assault, or stalking which will be followed regardless of whether the incident occurs on or off campus when it is reported to a seminary official, such as a Title IX Coordinator or other employee identified as a mandatory reporter, including supervisors and managers/administrators.

FEDERAL CLERY ACT DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING

The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

- **Domestic Violence:**
  
  i. A felony or misdemeanor crime of violence committed—

  A) By a current or former spouse or intimate partner of the victim;

  B) By a person with whom the victim shares a child in common;

  C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

  D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or

  E) By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
ii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Dating Violence**: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
  i. The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
  ii. For the purposes of this definition—
     A) Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
     B) Dating violence does not include acts covered under the definition of domestic violence.
  iii. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

- **Sexual Assault**: An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is “any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.”

  o **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

  o **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

  o **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

  o **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

- **Stalking**:
  i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
     A) Fear for the person’s safety or the safety of others; or
B) Suffer substantial emotional distress.

ii. For the purposes of this definition—
   A) *Course of conduct* means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.

   B) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.

   C) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

iii. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

JURISDICTIONAL DEFINITIONS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

- **Domestic Violence:** The state of Texas defines domestic violence as follows:

  In Texas, Domestic Violence is called Family Violence. Family Violence is:

  1. An act by a member of a family or household against another member of the family or household that is intended to result in physical harm, bodily injury, assault or sexual assault or that is a threat that reasonably places the member in fear of imminent physical harm, bodily injury, assault or sexual assault (not including defensive measures to protect oneself); or

  2. Abuse by a member of a family or household toward a child of the family or household; or

  3. Dating violence.

- **Dating Violence:** The state of Texas defines dating violence as follows:

  Dating violence is an act committed against a victim (other than a defensive measure to protect oneself) intended to result in physical harm, bodily injury, assault or sexual assault or a threat that reasonably places the victim in fear of imminent physical harm, bodily injury, assault or sexual assault committed by an actor when any of the following apply:

  1. The act or threat is against a victim with whom the actor has or has had a dating relationship; or
2. The act or threat is committed against a victim because of the victim's marriage to, or dating relationship with, an individual with whom the actor is in a dating relationship or marriage, or with whom the actor has formerly been in a dating relationship or marriage.

Dating relationship means a relationship between individuals who have or have had a continuing relationship of a romantic or intimate nature. The existence of such a relationship shall be determined based on consideration of (1) the length of the relationship; (2) the nature of the relationship; and (3) the frequency and type of interaction between the persons involved in the relationship.

A casual acquaintanceship or ordinary fraternization in a business or social context does not constitute a dating relationship.

- **Sexual Assault:** The state of Texas defines sexual assault as follows:

  A person commits sexual assault if the person intentionally or knowingly does any of the following:

  1. Causes the penetration of the anus or sexual organ of another person by any means, without that person's consent;
  2. Causes the penetration of the mouth of another person by the sexual organ of the actor, without that person's consent;
  3. Causes the sexual organ of another person, without that person's consent, to contact or penetrate the mouth, anus or sexual organ of another person, including the actor;
  4. Causes the penetration of the anus or sexual organ of a child by any means;
  5. Causes the penetration of the mouth of a child by the sexual organ of the actor;
  6. Causes the sexual organ of a child to contact or penetrate the mouth, anus or sexual organ of another person, including the actor;
  7. Causes the anus of a child to contact the mouth, anus or sexual organ of another person, including the actor; or
  8. Causes the mouth of a child to contact the anus or sexual organ of another person, including the actor.

- **Stalking:** The state of Texas defines stalking as follows:

  A person commits the crime of stalking if the person, on more than one occasion and pursuant to the same scheme or course of conduct that is directed specifically at another person, knowingly engages in conduct that:

  1. Causes the other person, a member of the other person's family or household or an individual with whom the other person has a dating relationship to:
     a. fear of bodily injury or death or
b. fear that an offense will be committed against the other person's property, or
   c. to feel harassed, annoyed, alarmed, abused, tormented, embarrassed or offended; AND

2. Would cause a reasonable person to
   a. fear bodily injury or death for himself or herself;
   b. fear bodily injury or death for a member of the person's family or household or for an individual with whom the person has a dating relationship;
   c. fear that an offense will be committed against the person's property; or
   d. feel harassed, annoyed, alarmed, abused, tormented, embarrassed or offended; AND EITHER

3. Constitutes an offense under Texas Penal Code Section 42.07 (Criminal Harassment), or

4. The actor knows or reasonably should know the other person will regard the conduct as threatening any of the following:
   a. Bodily injury or death for the other person;
   b. Bodily injury or death for a member of the other person's family or household or for an individual with whom the other person has a dating relationship; or
   c. That an offense will be committed against the other person's property.

JURISDICTIONAL & INSTITUTIONAL DEFINITIONS OF CONSENT

• Consent: The state of Texas defines consent, in relation to sexual activity, as follows:

Consent means assent in fact, whether express or apparent. In any event, if there is no assent in fact, there can be no consent. Also, consent is not effective if it is induced by force, threat, or fraud; or if given by a person who by reason of youth, mental disease or defect, or intoxication is known by the actor to be unable to make reasonable decisions. Also, consent is not effective where the victim is a minor.

In addition, the following list of conduct satisfies the “without the consent” requirement of sexual assault:

1. The other person has not consented and the actor knows the other person is unconscious or physically unable to resist;
2. The other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring;
3. The actor is a public servant who coerces the other person to submit or participate;
4. The actor is a mental health services provider or a health care services provider who causes the other person, who is a patient or former patient of the actor, to
submit or participate by exploiting the other person's emotional dependency on the actor;

5. The actor is a clergyman who causes the other person to submit or participate by exploiting the other person's emotional dependency on the clergyman in the clergyman's professional character as spiritual adviser; or

6. The actor is an employee of a facility where the other person is a resident (unless the employee and resident are formally or informally married).

- **Consent:** Fuller Theological Seminary defines consent in its Policy Against Sexual Misconduct, found at [http://fuller.edu/uploadedFiles/Siteroot/About/Institutional_Documents/Policy_Against_Sexual_Misconduct.pdf](http://fuller.edu/uploadedFiles/Siteroot/About/Institutional_Documents/Policy_Against_Sexual_Misconduct.pdf), as follows:

  o Consent is knowing, voluntary, and clear permission by word or action, to engage in mutually agreed upon sexual activity or contact. Since individuals may experience the same interaction in different ways, it is the responsibility of each party to make certain that the other has provided ongoing, clear consent to engaging in the activity or contact. For consent to be valid there must be a clear expression in words or actions that the other individual agreed to that specific sexual conduct.

  o A person cannot consent if he or she is unable to understand what is happening or is disoriented, helpless, asleep, or unconscious for any reason, including due to alcohol, other drugs, including so-called “date rape” drugs, or medication. An individual who engages in sexual activity when the individual knows, or should know, that the other person is physically or mentally incapacitated has violated this policy. The question of what the responding party (respondent) should have known is objectively based on what a reasonable person in the place of the responding party, sober and exercising good judgment, would have known about the condition of the reporting party (complainant).

See Fuller’s Policy Against Sexual Misconduct at [http://fuller.edu/uploadedFiles/Siteroot/About/Institutional_Documents/Policy_Against_Sexual_Misconduct.pdf](http://fuller.edu/uploadedFiles/Siteroot/About/Institutional_Documents/Policy_Against_Sexual_Misconduct.pdf) for definitions of Consent, Sexual Assault, Domestic Violence, Dating Violence, and Stalking, which apply to other jurisdictions.

**HOW TO BE AN ACTIVE BYSTANDER**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are
not directly involved but have the choice to intervene, speak up, or do something about it.”

We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Verbally confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

**RISK REDUCTION**

With no intent to blame the victim and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, [www.rainn.org](http://www.rainn.org))

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don’t know where you are going, act like you do.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn’t the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cab money.
7. **Don't allow yourself to be isolated** with someone you don’t trust or someone you don’t know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends.** Arrive together,

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2. Bystander intervention strategies adapted from Stanford University’s Office of Sexual Assault & Relationship Abuse.
check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.

10. **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).

11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you’ve left your drink alone, just get a new one.

12. **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don’t drink from the punch bowls or other large, common open containers.

13. **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they’ve had, or is acting out of character, get him or her to a safe place immediately.

14. **If you suspect you or a friend has been drugged, contact law enforcement immediately** (local authorities can be reached by calling 911 in most areas of the U.S.). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).

15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
   a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
   b. **Be true to yourself.** Don’t feel obligated to do anything you don’t want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
   c. **Have a code word with your friends or family** so that if you don’t feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
   d. **Lie.** If you don’t want to hurt the person’s feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

16. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

17. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.
PROGRAMS TO PREVENT DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

The seminary engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students that include:

A. A statement that the institution prohibits the crimes of domestic violence, dating violence, sexual assault and stalking as those terms are defined for purposes of the Clery Act;
B. The definitions of domestic violence, dating violence, sexual assault and stalking according to any applicable jurisdictional definitions of these terms;
C. What behavior and actions constitute consent, in reference to sexual activity, in the State of California and according to the seminary’s definition of consent as stated in its Policy Against Sexual Misconduct;
D. A description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
E. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
F. Information regarding:
   a. procedures victims should follow if a crime of domestic violence, dating violence, sexual assault and stalking occurs (as described in “Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs” elsewhere in this document)
b. how the institution will protect the confidentiality of victims and other necessary parties (as described in “Confidentiality” elsewhere in this document);

c. existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community (as described in “On and Off Campus Services for Victims” elsewhere in this document); and

d. options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures (as described in “Accommodations and Protective Measures for Victims” elsewhere in this document);

e. procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking (as described in “The Seminary’s Disciplinary Process” elsewhere in this document);

Primary Prevention and Awareness Programs

These programs include an online course provided by an outside vendor, which is offered to all new students and employees. The course titles are as follows:

- Preventing Discrimination and Sexual Violence: Title IX VAWA and Clery Act for Undergrads and Graduate Students

- Preventing Discrimination and Sexual Violence: Title IX, VAWA and Clery Act for Non-Residential Faculty and Staff

Seminary-specific resources and general resources on topics such as sexual assault, dating violence, domestic violence, and stalking are made available on the Quad and the Employee Site. A Resource Guide on Sexual Misconduct is available on the seminary’s Title IX website at Fuller.edu/TitleIX. Other resources are also available on the Title IX website.

Ongoing Prevention and Awareness Campaigns

The seminary has developed an annual educational campaign consisting of:

Providing continuing access to the online training provided by the outside provider (Workplace Answers) as long as the student maintains student status or the employee maintains employee status. A Refresher course on Preventing Discrimination and Sexual Violence is being offered during the coming year, which includes all of the components offered in the prevention and awareness program. Now employees and students and all others have access to the most up-
to-date content on the Title IX website at Fuller.edu/TitleIX. From time to time, resources such as the Sexual Misconduct Reporting & Resources handout and the Resource Guide on Sexual Misconduct will be posted on the Quad for students and on the Employee Site for employees. Resources on stalking, sexual assault, dating violence, and domestic violence are posted on the Employee Site and Quad when available. Targeted face to face trainings are provided to student groups or employees, including All Seminary Council leaders and community coordinators.

Employees now have access to several Title IX on-demand webinars through Go2Knowledge. The Distressed Student Protocol is available on the Employee Site, which includes information on connecting students to resources in cases of sexual assault, interpersonal violence (dating and domestic), and stalking. The employee benefits fair each year in the spring has a booth hosted by Fuller Psychological & Family Services, which includes resources on topics such as domestic violence and stalking. Students also have access to resources throughout the year from various organizations.

PROCEDURES VICTIMS SHOULD FOLLOW IF A CRIME OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING OCCURS

IF YOU HAVE EXPERIENCED SEXUAL MISCONDUCT

1. Go to a safe location as soon as you are able.
2. Seek immediate medical attention if you are injured, or believe you may have been exposed to an STI/STD or potential pregnancy.
3. Contact any of the following on- and off-campus resources for immediate assistance:
   a. Title IX Administrator, at 626-584-5357. Regular business hours, M-F
   b. Director of Fuller Texas at 713-360-3412. Regular business hours, M-F
   c. Campus Safety, at 626-584-5444, 24 hours/7 days a week
   d. Confidential Fuller Reporting Option, Irene Rapp, MS, LMFT, Fuller Psychological & Family Services, at 626-584-5569. Regular business hours, M-F*
   e. Fuller Psychological & Family Services, at 626-584-5555. 8:00 a.m.-8:30 p.m., M-F*
   f. Dean of Students, at 626-584-5370. Regular business hours, M-F
   g. Rape Abuse and Incest National Network (RAINN), at 800-656-HOPE, 24 hours/7 days a week*

*Denotes that this on or off campus resource is confidential.

Note that campus officials may contact on-call staff from other departments when their offices are closed or they are otherwise unavailable to assist immediately.

If you are off-campus and experiencing an emergency situation, you can call local police by dialing 911. You may also call the Houston police department’s non-emergency line at 713-884-3131.
4. It is important to preserve physical evidence that may include tissue and fluid samples, evidence of violence, sheets, towels, clothing, etc. You may choose to avoid washing, bathing, urinating, etc., until after being examined at the hospital, if possible. Because evidence of a sexual assault can deteriorate quickly, you may choose to seek a medical exam as soon as possible. Evidence collection should be completed within 120 hours of an assault, but fluids, hair samples, and DNA can be collected for a long time thereafter. Even if you have washed, evidence can often still be obtained. After 120 hours, it may still be helpful to have medical attention, even if you are not trying to obtain evidence of an assault. Sexual assault nurse examiners (SANE) are trained in the collection of forensic evidence, and can check for injuries and exposure to sexually transmitted diseases. If you are still wearing any clothes worn during the assault, wear them to the hospital, but bring a change of clothes, as the hospital will keep the clothes you are wearing as evidence. If you have changed clothes, bring the ones you were wearing during the assault to the hospital in a clean paper (not plastic) bag or a wrapped in a clean sheet. Leave sheets/towels at the scene of the assault. Police will collect them. Typically, police will be called to the hospital to take custody of the rape kit, but it is up to you whether you wish to speak with them or file a criminal complaint. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to seminary investigators or police.

5. Choose how to proceed. You have options, and are encouraged to contact a Confidential Fuller Reporting Option (Irene Rapp, MS, LMFT or FPFS clinician) to discuss your options: 1) Do nothing until you are ready; 2) Pursue resolution by the seminary; and/or 3) Initiate criminal proceedings; and/or 4) Initiate a civil process against the perpetrator. You may pursue whatever combination of options is best for you. If you wish to have an incident investigated and resolved by the seminary, students should contact the Dean of Students’ Office. Employees should contact the Executive Director of Human Resources. Regional campus students or employees may contact the Director of Fuller Texas. Seminary procedures will be explained. Those who wish incidents to be handled criminally should contact Campus Safety or local police where the assault occurred. A campus official is available to accompany students in making such reports, if desired. Contact the Dean of Students or Title IX Administrator for more information.

NOTE: The seminary will comply with a student’s request for assistance in notifying authorities.

YOUR RIGHTS

Fuller Theological Seminary strives to provide members of the seminary community with fair and equitable resolution processes that include both formal and informal options.
REPORTING

- Reporting parties have the right to notify law enforcement of incidents and to receive assistance from seminary personnel in doing so.
- Reporting parties may decline to report to law enforcement if they so wish.
- Reporting parties have the right to have their allegations investigated and resolved internally by the seminary.

FAIRNESS

- All members of the seminary community have the right to have reported incidents addressed according to the published seminary complaint resolution procedures.
- All parties have equal opportunities to have a support person of their choosing or offered by the institution present throughout all resolution proceedings (including intake, interviews, investigation meetings, etc.). This person can be an advisor, advocate, attorney, family member, friend, faculty member, etc.
- All parties have the right to written notice of the outcome of sexual misconduct resolution proceedings.
- Reporting parties and witnesses will receive amnesty for minor infractions (e.g., alcohol and drug violations) that are secondary to incidents of sexual misconduct.
- Reporting parties, their supporters, and witnesses have a right to be free from retaliation.

SUPPORT

- Students have a right to be notified of their ability to access campus counseling services.
- Students and employees have a right to be notified of on- and off-campus supportive resources.
- All parties involved in sexual misconduct allegations will receive the information and assistance needed to effectively participate in all proceedings.
- Reporting parties have the right to seek orders of protection, no-contact orders, restraining orders, or similar lawful orders issues by criminal, civil, or tribal courts, and may seek the help of Campus Safety in requesting and/or enforcing.
Assistance for Victims: Rights & Options

Regardless of whether a victim (reporting party) elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the seminary will assist reporting parties of sexual assault, domestic violence, dating violence, and stalking and will provide each reporting party with a written explanation of their rights and options. Such written information will include:

- the procedures reporting parties should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- information about how the institution will protect the confidentiality of reporting parties and other necessary parties;
- a statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
- a statement regarding the institution’s provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- an explanation of the procedures for institutional disciplinary action

PROCEDURES THE SEMINARY WILL FOLLOW WHEN A CRIME OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT, AND STALKING IS REPORTED

Interim Protective and Supportive Measures Available for Victims

The seminary has procedures in place that serve to be sensitive to victims (reporting parties) who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals in writing about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance information, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and a respondent, such as housing, academic, transportation, and working interim protective and supportive measures, if reasonably available. The seminary will make such interim protective or supportive measures, if the reporting party requests them and if they are reasonably available, regardless of whether the reporting party chooses to report the crime to Campus Safety or local law enforcement. The seminary is obligated to comply with a student’s reasonable request for a living and/or academic situation change following an alleged sex offense. To request an interim protective or supportive measure, students and employees should contact the Title IX Administrator at tlewis@fuller.edu or 626-584-5357.

In addition, the seminary may take whatever steps are deemed necessary to appropriately respond to allegations of sexual misconduct, protect students’ rights, and keep members of the seminary community safe from further harm. Measures include, but are not limited to:
• Issuing interim suspensions pending completion of the complaint resolution process.
• Reporting incidents to local police and/or prosecutors.
• Referring to counseling and health services.
• Referring to the Employee Assistance Program.
• Providing education to the community.
• Altering the housing situation of the reporting or responding party.
• Altering work arrangements for employees.
• Providing campus escorts.
• Providing transportation assistance.
• Implementing contact limitations between the parties.
• Offering adjustments to academic deadlines, course schedules, etc.

These measures are available regardless of whether a reporting party seeks formal resolution or makes a crime report.

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Fuller Theological Seminary will provide written notification to students and employees about interim protective or supportive measures available to them, including academic, living, transportation and working situations. The written notification will include information regarding the interim protective or supportive measures available, assistance in requesting interim protective or supportive measures, and how to request interim protective or supportive measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the interim protective or supportive measures).

At the reporting party’s request, and to the extent of the reporting party’s cooperation and consent, seminary offices will work cooperatively to assist the reporting party in obtaining interim protective or supportive measures. If reasonably available, a reporting party may be offered changes to academic, living, working or transportation situations regardless of whether the reporting party chooses to report the crime to Campus Safety or local law enforcement.

Options for a potential change to the academic situation include:

• transfer to a different section of a class,
• withdraw and take a class at another time if there is no option for moving to a different section,
• rescheduling an academic assignment or test
• accessing academic support (e.g., writing center assistance)
• arranging for incompletes, a leave of absence, or withdrawal from campus
• preserving eligibility for academic or other scholarships, financial aid, internships, study abroad, or foreign student visas

Potential changes to living situations in Fuller Housing include:

• change in campus housing location
• assistance in locating alternative housing
• temporary relocation to Fuller Guest Center

Possible changes in transportation include:

• having the student or employee park in a different location
• cab voucher or bus tokens
• assisting the student or employee with a safety escort

Possible changes to working situations at Fuller include:

• change in work hours
• change in work location

Other interim protective or supportive measures currently include:

• medical and mental health services, including counseling
• a “no contact” directive pending the outcome of the investigation
• assistance identifying an advocate to help secure additional resources or assistance

To request changes to academic, living, transportation, and/or working situations, or to request other interim protective or supportive measures, a reporting party should contact Teresa Lewis, Director of Institutional Policy Compliance & Title IX Administrator, at 626-584-5357 or tlewis@fuller.edu. If the reporting party wishes to receive assistance in requesting these accommodations or protective measures, she or he should contact Steve Yamaguchi, Dean of Students, at 626-584-53570 or steveyamaguchi@fuller.edu, or Bernadette Barber, Executive Director of Human Resources, at 626-584-5328 or bjbarber@fuller.edu.

Rights of Victims and the Institution's Responsibilities Relating to Orders of Protection, “No Contact” Orders, Restraining Orders, or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court or by the Institution

Fuller Theological Seminary complies with Texas law in recognizing restraining orders or no contact orders. Any person who obtains an order of protection from Texas should provide a copy to the regional campus director who in turn will contact the Office of the Title IX Administrator. A complainant may then meet with the Title IX Coordinator at the regional campus and in cooperation with the Title IX Administrator develop a Safety Action Plan, which is a plan for the local regional campus, security or law enforcement and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: Staff safety escorts, special parking arrangements, changing classroom location, or allowing a student to complete assignments from home, etc.) The seminary cannot apply for
a legal order of protection from the applicable jurisdiction, aka: Restraining order or Emergency Protective Order, which is issued by a law enforcement agency or court of law for a faculty, staff, or student. The Director of the regional campus in cooperation with the Department of Campus Safety on main campus, may assist a Fuller community member by directing them to the appropriate agency for assistance.

Referrals from Fuller Texas for incidents of domestic violence, sexual assaults, restraining orders or emergency protective orders will be made to the Houston Police Departments, Family Violence Unit, Westside Division at (832) 394-5611. An advocate from the unit will walk the victim through options and assist where needed.

<table>
<thead>
<tr>
<th>Type Of Order</th>
<th>Rights of Victims</th>
<th>Institution’s Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restraining orders</td>
<td>The right to a restraining order</td>
<td>Develop a Safety Action Plan when requested by the victim</td>
</tr>
<tr>
<td>Orders of protection</td>
<td>Same as restraining order</td>
<td>Same as restraining order</td>
</tr>
<tr>
<td>No contact orders</td>
<td>Same as restraining order</td>
<td>Same as restraining order</td>
</tr>
<tr>
<td>Similar lawful orders issued by a criminal, civil, or tribal court</td>
<td>Same as restraining order</td>
<td>Same as restraining order</td>
</tr>
<tr>
<td>Orders by the Seminary</td>
<td>The right to request a “no contact” order</td>
<td>Campus Director and/or Student Development will evaluate and issue a no contact order if necessary.</td>
</tr>
</tbody>
</table>

The victim is required to apply directly for these services with the Family Violence Unit. Restraining orders and other protective orders may be available through the applicable jurisdiction (see chart below).
<table>
<thead>
<tr>
<th>Type of Order</th>
<th>Who Can File For One</th>
<th>Court:</th>
<th>Based On:</th>
</tr>
</thead>
</table>
| Domestic Violence Civil Protection Order (Protective Order in Texas) | Family or household members including:  
- Spouses, former spouses  
- Parent, child, foster parent  
- People who have kids together  
- Intimate partners who lived together in the last 5 years | Domestic Relations Court  
- where victim lives, where abuser lives or has a business, or where incident(s) occurred | Causing or trying to cause injury or placing someone in fear of imminent serious harm  
(Courts use different requirements for how recent the incident must be) |
| Stalking Protection Order (Protective Order in Texas)       | Any person who is a victim of stalking. No relationship with stalker is required.     | Common Pleas Court - Where victim lives (if family or household member, can be filed as DV Protection Order, see above) | Pattern of conduct (2 or more events), closely related in time, that cause distress or make a victim believe the stalker will cause harm |
| Sexually Oriented Offense Protection Order (Protective Order in Texas) | Any person who was a victim of a sexually oriented offense (see ORC 2950.01). No relationship with offender is required. Case does not have to be criminally prosecuted. | Common Pleas Court – where victim lives | Sexual assault or unwanted sexual contact (see ORC 2950.01) |
| Juvenile Protection Order (Protective Order in Texas)       | Victim of abuse by a person who is under age 18, or the victim’s parent or other household member, or other parties the Court approves. | Juvenile Court – where victim lives | Assault, stalking, sexual offenses, threats of harm or aggravated trespass |

The seminary may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. If the seminary receives a report that such an institutional no contact order has been violated, the seminary will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the no contact order.
Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Fuller Theological Seminary will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement. One of these resources, the Sexual Misconduct Report & Resources brochure, also available on the website at Fuller.edu/TitleIX, follows:

CONFIDENTIALITY

Victims may request that directory information on file with the seminary be withheld. Submit the request to the Registrar’s Office at 626-584-5408.

Regardless of whether a victim has opted out of allowing the seminary to share “directory information,” personally identifiable information about the victim and other necessary parties will be treated as confidential and only shared with persons who have a specific need-to-know, i.e., those who are investigating/adjudicating the report or those involved in providing support services to the victim, including accommodations and protective measures. By only sharing personally identifiable information with individuals on a need-to-know basis, as required by law, the institution will maintain as confidential, any accommodations or protective measures
provided to the victim to the extent that maintaining such confidentiality would not impair the
ability of the institution to provide the accommodations or protective measures.

The seminary does not publish the name of crime victims or other identifiable information
regarding victims in the Daily Crime Log or in the annual crime statistics that are disclosed in
compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime
Statistics Act. Furthermore, if a Timely Warning Notice is issued on the basis of a report of
domestic violence, dating violence, sexual assault, or stalking, the name of the victim and other
personally identifiable information about the victim will be withheld.

THE SEMINARY'S PROCURES FOR INSTITUTIONAL DISCIPLINARY ACTION IN CASES OF
ALLEGED DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, OR STALKING

The seminary’s disciplinary process includes a prompt, fair, and impartial investigation and
resolution process. In all instances, the process will be conducted in a manner that is consistent
with the institution’s policy and that is transparent to the reporting party and the responding
party. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking
complaints are completed within 60 days of the report. However, each stage of the
investigation process allows for extensions of timeframes for good cause with written notice to
the reporting party and the responding party of the delay and the reason for the delay. The
seminary’s Policy Against Sexual Misconduct provides that:

1. The reporting party and the responding party will have timely notice for meetings at
   which the reporting party or responding party, or both, may be present;
2. The reporting party, the responding party, and appropriate officials will have timely and
   equal access to any information that will be used during formal and informal
   investigatory meetings;
3. The institutional disciplinary procedures will not be conducted by officials who have a
   conflict of interest or bias for or against the reporting party or the responding party;
4. The reporting party and the responding party will have the same opportunities to have
   others present during any institutional disciplinary proceeding. The reporting party and
   the responding party each have the opportunity to be advised by an advisor of their
   choice at any stage of the process and to be accompanied by that advisor to any related
   meeting or proceeding. The seminary will not limit the choice of advisor or presence for
   either the accuser or the accused in any meeting or institutional disciplinary proceeding.
   However, the role of the advisor is limited to the following:
   o an advisor may only consult and advise his or her advisee, but not speak for the
     advisee at any meeting or proceeding.
Additional information regarding the seminary’s complaint resolution procedures for violations of the Policy Against Sexual Misconduct is available in the Student Handbook, the HR Policy Manual, and the Faculty Handbook, and on the Title IX page of the website at Fuller.edu/TitleIX.

How to Report

Complaints may be filed directly with the Title IX Administrator or a Title IX Coordinator, in-person, electronically, or by phone. Reports of sexual assault, dating violence, domestic violence, or stalking made to a mandated reporter will be forwarded to the Title IX Administrator. All supervisors, administrators/managers, and administrative faculty are mandated reporters, including community coordinators.

**Title IX Administrator**

Teresa Lewis  
Director of Institutional Policy Compliance & Title IX Administrator  
*Office location:*  
250 N. Madison, #328,  
Pasadena, CA 91101  
Phone: 626-584-5357  
Email: tlewis@fuller.edu

**Texas Campus Title IX Coordinator**

Michael Murray  
Director of Fuller Texas  
*Office location:*  
10200 Richmond Ave., Suite 170  
Houston, TX 77042  
Phone: 713-360-3400  
Email: mdmurray@fuller.edu
Procedures

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the seminary, below are the procedures that the seminary will follow:

INTAKE

A seminary official will assist the reporting party with making choices and accessing resources. Assuming the reporting party chooses to move forward with a campus resolution, the next step is a preliminary inquiry.

All resolutions will be conducted by seminary officials who receive annual training on issues related to domestic violence, dating violence, sexual assault, and stalking, and on how to conduct an investigation and complaint resolution process that protects the safety of victims and promotes accountability.

The resolution process is confidential. The institution will protect the confidentiality of victims, consistent with federal and state law. Title IX-related resolutions are not subject to publicly available recordkeeping provisions. Any release of information about a resolution will be accomplished without the inclusion of identifying information about the victim, to the extent permissible by law.
PRELIMINARY INQUIRY

An initial determination is made about the allegations and whether to move them forward to a formal investigation. This decision is made by the Title IX Administrator, taking into account the nature of the allegations and the reporting party’s wishes. If the decision is made to move forward, the Title IX Administrator refers the allegations to investigators.

The disciplinary proceeding used by the institution is the same for students, faculty, residents, and staff. What differs are the decision-makers, investigators, and sanctions involved. However, the process is generally the same. For example, if an employee is involved, then the Executive Director of Human Resources or designee is typically chosen as an investigator. Likewise, if a student is involved, the Dean of Students or designee is typically chosen as an investigator. If both a student and employee are involved, then the process is typically co-investigated by the Executive Director of Human Resources and Dean of Students or their designees.

INVESTIGATIONS

An investigative model is used to resolve allegations. Trained investigators will provide an investigation that is prompt, thorough, reliable, equitable, fair, and impartial. They will interview reporting and responding parties and witnesses, and prepare reports with their findings and sanctioning recommendations. Information about all the steps in the investigative process is available at Fuller.edu/TitleIX.

BEING HEARD DURING THE COMPLAINT RESULTION PROCESS

Both the reporting and responding party will each have an opportunity to review the findings and recommendations prepared by the investigator(s) and have an opportunity to submit a written response to be included along with the findings and recommendations, to be reviewed by the seminary official making the decision as to the outcome of the resolution.

STANDARD OF EVIDENCE

The seminary uses a preponderance of evidence standard. Decision-makers consider whether, given the available credible evidence, it is more likely than not that a violation occurred.

PAST HISTORY

The past sexual history or character of an individual is not considered unless it is determined to be highly relevant. All such information sought to be entered for consideration by a party or the seminary will be presumed irrelevant until evidence of its relevance is offered. The existence of a pattern of behavior by a responding party may be relevant to the finding and sanction imposed. Both parties will be notified in advance if such information has been deemed relevant and will be considered during the process.
FINAL DETERMINATION

The parties will be informed in writing of the outcome of the resolution, without significant delay between the notifications to each party. This notice will include the procedures for appealing the decision, any change to the results that occurs prior to the time that such results become final, and when results are considered to be final.

APPEALS

All parties involved in sexual misconduct proceedings may appeal decisions within the timeframe as set forth in the letter of decision (usually within two weeks of notice of the outcome) on the basis of the 4 purposes permitted by the seminary’s policy. All parties are included in any appeal reconsideration and have equal rights of participation. See the seminary’s Complaint Resolution Procedures: Sexual Harassment, Unlawful Discrimination, Unlawful Harassment, Sexual Misconduct, Retaliation, at Fuller.edu/TitleIX, for further details.

SANCTIONS

The following is a list of possible sanctions that may be imposed upon any member of the community following the results of a disciplinary proceeding for an allegation of dating violence, domestic violence, sexual assault, or stalking, based on community role(s). The following may be imposed upon students, employees, residents, or student organizations singularly or in combination, and are not progressive:

For Students

- **Written Warning**
  Written notice that continuation or repetition of certain conduct may be cause for more severe action for the student. This may become a part of a permanent record and may be taken into account in evaluating the seriousness of any future violation.

- **Probation**
  Continuation of student status and all rights and privileges as a member of the student body subject to specific conditions. Such conditions shall be stated in the letter of probation. Student cannot register for classes without meeting prescribed requirements (i.e., one or more of the following: participate in counseling by a seminary-approved counselor/therapist and provide confirming letter from the seminary-approved counselor/therapist that the required number of sessions and/or time period and/or goals were satisfactorily met; authorize seminary-approved counselor/therapist to speak with seminary representative; meet with seminary-approved accountability coach for a designated period of time and submit confirming letter from the seminary-approved accountability coach that time obligation and/or goals were met; attend required training; comply with stay away/no contact directive; pay compensation for
medical bills or related expenses of reporting party). Failure by the student to comply with the conditions may result in suspension or expulsion.

- **Suspension**
  Exclusion from student status and suspension of all rights and privileges as a member of the student body for a specified period of time (i.e., one quarter, two quarters, three quarters, one year, two years, more than two years). Conditions for reinstatement, if any, shall be stated in the letter of suspension (i.e., one or more of the following: reapply for admission; participate in a seminary-approved rehabilitation program; provide new character reference from pastor; pass threat assessment evaluation, participate in counseling by a seminary-approved counselor/therapist and provide confirming letter from the seminary-approved counselor/therapist that the required number of sessions and/or time period and/or goals were satisfactorily met; authorize seminary-approved counselor/therapist to speak with seminary representative; meet with seminary-approved accountability coach for a designated period of time and submit confirming letter from the seminary-approved accountability coach that time obligation and/or goals were met; attend required training; comply with stay away/no contact directive; pay compensation for medical bills or related expenses of reporting party).

- **Expulsion**
  Termination of student status and of all rights and privileges as a member of the student body for an indefinite period of time.

**For Employees**

- Written Warning
- Performance Improvement Plan
- Required Training or Education
- Suspension without Pay (typically up to two weeks)
- Suspension with Pay (typically up to two weeks)
- **Administrative Leave**
  Conditions for reinstatement, if any, shall be stated in the administrative leave letter (i.e., one or more of the following: participate in a seminary-approved rehabilitation program; pass threat assessment evaluation; participate in counseling by a seminary-approved counselor/therapist and provide confirming letter from the seminary-approved counselor/therapist that the required number of sessions and/or time period and/or goals were satisfactorily met; authorize seminary-approved counselor/therapist to speak with seminary representative; meet with seminary-approved accountability coach for a designated period of time and submit confirming letter from the seminary-approved accountability coach that time obligation and/or goals were met; attend required training; comply with stay away/no contact directive; pay compensation for medical bills or related expenses of reporting party).
• Revocation of Tenure
• Termination of Employment

For Residents

• Written Warning
• Probation
  Continuation of resident status subject to specific conditions (i.e., participate in
counseling by a seminary-approved counselor/therapist and provide confirming letter
from the seminary-approved counselor/therapist that the required number of sessions
and/or time period and/or goals were satisfactorily met; authorize seminary-approved
counselor/therapist to speak with seminary representative; meet with seminary-
approved accountability coach for a designated period of time and submit confirming
letter from the seminary-approved accountability coach that time obligation and/or
goals were met; attend required training; comply with stay away/no contact directive;
pay compensation for medical bills or related expenses of reporting party).
• Termination of Residential Lease pursuant to formal eviction

For Campus Organizations

• Written Warning
• Withholding of Privileges
  The seminary reserves the right to withhold some or all campus privileges for a specific
period of time.
• Suspension
  Exclusion from campus and suspension of all rights and privileges as a campus
organization for a specific period of time. Conditions of reinstatement, if any, shall be
stated in the letter of suspension (i.e., members of organization participate in required
training, campus organization facilitates seminary-approved training program on
relevant topic for seminary community, payment of compensation for medical bills or
related expenses of reporting party).
• Expulsion
  Termination of official status, exclusion from campus, and termination of all rights and
privileges as a campus organization for an indefinite period of time.
SEXUAL MISCONDUCT VIOLATIONS

The following are the definitions of conduct prohibited by the sexual misconduct policy.

SEXUAL HARASSMENT
Sexual harassment is:
- unwelcome,
- sexual, sex-based, and/or gender-based verbal, written, online, and/or physical conduct.

HOSTILE ENVIRONMENT
A hostile environment is created when sexual harassment is:
- sufficiently severe, or
- persistent or pervasive, and
- objectively offensive that it:
  - unreasonably interferes with, denies, or limits someone’s ability to participate in or benefit from the seminary’s educational or employment, social, and/or residential program.
Sanctions range from warning through expulsion/termination.

NON-CONSENSUAL SEXUAL CONTACT
Non-consensual sexual contact is:
- any intentional sexual touching,
- however slight,
- with any object,
- by a person upon another person,
- that is without consent and/or by force.
Sanctions range from warning through expulsion/termination.

NON-CONSENSUAL SEXUAL INTERCOURSE
Non-consensual sexual intercourse is:
- any sexual intercourse
- however slight
- with any object
- by a person upon another person
- that is without consent and/or by force.
Sanctions typically result in suspension or expulsion/termination.

SEXUAL EXPLOITATION
- Occurs when one person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and
- that behavior does not otherwise constitute one of other sexual misconduct offenses.
Sanctions range from warning through expulsion/termination.

INTIMATE PARTNER VIOLENCE (includes dating & domestic violence)
Intimate/dating/domestic partner violence is:
- violence or emotional and/or psychological abuse between those in an intimate (or familial) relationship toward each other;
Sanctions range from warning through expulsion/termination.

STALKING
Stalking 1:
- a course of conduct,
- directed at a specific person,
- on the basis of actual or perceived membership in a protected class,
- that is unwelcome, and,
- would cause a reasonable person to feel fear.
Sanctions range from warning through expulsion/termination.

Stalking 2:
- repetitive and menacing
- pursuit, following, harassing, and/or interfering with the peace and/or safety of another.
Sanctions typically result in suspension or expulsion/termination.

RETAIATION
Retaliation is:
- any adverse action,
- taken against a person participating in a protected activity,
- because of that person’s participation in that protected activity
  - Subject to limitations imposed by the First Amendment and/or academic freedom.
Sanctions range from warning through expulsion/termination.
NOTIFICATION TO VICTIMS OF CRIMES OF VIOLENCE

The seminary will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

REGISTERED SEX OFFENDER INFORMATION

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

Listed below is local law enforcement agency contact information for campus community members who wish to obtain information concerning registered sex offenders located in the general areas in which Fuller classes are held. This information is being provided by Fuller Theological Seminary in accordance with the Higher Education Act of 1965, as amended, the Campus Sex Crimes Prevention Act and the Family Educational Rights and Privacy Act of 1974, as amended, and section 121 of the Adam Walsh Child Protection and Safety Act of 2006.

Texas Campus

Houston Police Department
1200 Travis Street
Houston, TX 77002
(713) 884-3131

https://records.txdps.state.tx.us/sexoffender/