FULLER THEOLOGICAL SEMINARY
Petition to Apply Tuition Remission to a Daytime Class

Part One: Student Request *(to be filled out by the student)*

Quarter: ___________________     Date: _____/_____/_____

Name: ______________________________  Student ID: _________________

Class Info *(circle)*

<table>
<thead>
<tr>
<th>CRN</th>
<th>Catalog #</th>
<th>Course Title</th>
<th>Units</th>
<th>Day = M T W T F</th>
<th>Time</th>
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</thead>
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FTS Office: ___________________________  Tuition Remission Amt $_______

Staff Rationale (why course must be taken at this time)

Signature: _______________________  Date: _____/_____/_____

Part Two: Supervisor Approval *(to be filled out by supervisor)*

Specify how you intend to provide quality service during the absence of the staff member due to course attendance:

Signature: _______________________  Date: _____/_____/_____

Part Three: Office Use Only *(to be filled out by Student Accounts only)*

a) Full-time hire date over 12 months ago    Yes _____    No _____
b) No previous daytime petition this academic year    Yes _____    No _____
c) Petition submitted by deadline (end of preceding qtr)    Yes _____    No _____

Recommendation: Student Accounts    VP Finance (signature below)

Approve _____    Deny _____